



CHELAN COUNTY COMMISSIONERS MEETING MINUTES

Meeting Dates & Time:

Monday, February 9, 2026 – 9:00 A.M

Tuesday, February 10, 2026 – 9:00 A.M.

*Location: Chelan County Administration Building,
400 Douglas St. Wenatchee, WA 98801*

Monday, February 9, 2026

9:01:17 AM Call to Order

Meeting was called to order by Chairman Smith.

Attendance

Present: Chairman Smith, Commissioner Overbay, Commissioner Hawkins County Administrator Cathy Mulhall, and Clerk of the Board Anabel Torres.

The Pledge of Allegiance was recited

9:02:13 AM Public Comment Period

Chairman Smith opened the public comment period. *No public comment was received.*

The public comment period was closed.

9:03:27 AM Consent Agenda

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

1. Approval of Minutes 20260209-MIN-1
2. Vouchers as submitted and Listed 20260209-BDG-1
3. Payroll Changes: 20260209-PCN-1
 - a) Breanne Hensley, Community Development – End Out of Class Pay
 - b) Joshua Cavallo, Community Development – New Hire
 - c) Erik Guzman, Public Works – New Hire
 - d) Javier Patterson, Public Works – Part-time to Full-time
 - e) Christopher Torrez, Public Works – Part-time to Full-time
 - f) Braison Saddler, Public Works – New Hire

9:47:38 AM Board Discussion

9:37:47 AM Public Comment Period

Chairman Smith opened the public comment period. Public comment was received from:

- Juan Lopez

The public comment period was closed.

9:46:22 AM Continued Board Discussion

9:48:00 AM Executive Session RE: Real Estate

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property.

The Executive Session was extended by 5 minutes. -Public Notified

9:58:34 AM The Board returned to regular session

9:58:53 AM Recessed

10:03:43 AM The Board returned to regular session

10:03:58 AM County Administrator Cathy Mulhall

10:06:26 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Stuart McKee 20260209-AGR-1
2. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Erica Schweizer 20260209-AGR-2
3. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with H. Lee Lewis Law PLLC 20260209-AGR-3
4. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Brizendine LLC 20260209-AGR-4
5. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with Brizendine LLC 20260209-AGR-5

6. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Davis, Arneil Law Firm 20260209-AGR-6
7. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with Davis, Arneil Law Firm 20260209-AGR-7
8. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with Cindy Bassett 20260209-AGR-8
9. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Ruth Esparza 20260209-AGR-9
10. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Ogden Murphy Wallance, PLLC 20260209-AGR-10
11. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Fig Title LLC 20260209-AGR-11
12. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Brittany Ware 20260209-AGR-12
13. Contract for the Provision of Legal Services (Conflicts) with Marcus Foster 20260209-AGR-13
14. Contract for the Provision of Legal Services (Conflicts) with Kyle F. Hoffman 20260209-AGR-14
15. Notice of Hearing – Debatable Emergency Budget Appropriation 20260209-NOH-1
16. Resolution #2026-23 RE: Appointment of Sean Steinbrech to the Lower Squilchuck Irrigation District

10:07:18 AM Executive Session RE: Performance of a Public Official

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate qualifications or performance of a public employee.

The Executive Session was extended by 78 minutes. -Public Notified

11:25:30 AM The Board returned to regular session

11:26:11 AM Recessed

11:32:34 AM The Board returned to regular session.

Amending Agenda – CCRJ Cancelled, Commissioners not attending CDRPA Meeting this week, adding Opioid Abatement Policy and Procedure to Board Discussion.

11:33:14 AM Natural Resources Director Mike Kaputa

11:33:41 AM Executive Session Re: Potential Litigation with PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 5 minutes. -Public Notified

11:49:51 AM The Board returned to regular session.

Departmental updates continued.

11:53:28 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Amendment to Agreement with Natural Systems Design for Upper Wenatchee FRB Fish Barrier Design Services 20260209-AGR-15
2. Amendment to Agreement with Natural Systems Design for Upper Wenatchee River Mile 40.5 Site Design 20260209-AGR-16
3. Amendment to Agreement with ASM Affiliates for Cultural Resources Survey for Chiwawa Piping and Forest Health Project 20260209-AGR-17
4. Funding Agreement with WA Department of Ecology for Roses Lake Cyanobacteria Management Plan 20260209-AGR-18
5. Amendment to Agreement with Carey Creek Logging LLC for Cooperative Chumstick Fuels Reduction Project with Chelan County PUD 20260209-AGR-19

Departmental updates continued.

11:54:25 AM Action

**Add-On*

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners authorized up to \$30,000 from 0.09 funds for preliminary work and necessary planning to support the Stehekin community at Company Creek Road. Motion carried unanimously. 20260209-BDG-2

11:57:28 AM Economic Services Director Ron Cridlebaugh

Discussion:

1. Departmental Updates

11:58:31 AM Action

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Events Grant
 - a) Cascade Community Markets 20260209-GRT-1
 - b) Family Lines 20260209-GRT-2
 - c) Fiesta Mexicanas 20260209-GRT-3
 - d) Lake Chelan Wine Alliance 20260209-GRT-4
 - e) Two Rivers Medieval Faire

Departmental updates continued.

12:00:20 PM Recessed

1:30:37 PM The Board returned to regular session.

1:31:05 PM Chelan-Douglas Joint Commission Quarterly Meeting

Discussion:

1. Coroner Facility Discussion
 - Move-in expected late February to early March
 - Douglas County is interested in leasing shared coroner facility space (cooler, exam room, family meeting room)
 - Commissioners to schedule a tour of the new facility
 - Earl Crowe and Tanner Bateman to continue discussions on coroner facility space needs and scheduling
2. Regional Jail Discussion
 - Douglas County to lead scheduling of the regional jail discussion meeting

01:46:03 PM Executive Session Re: Potential Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins (Chelan County), and motion by Commissioner Staub and second by Commissioner Agnew (Douglas County), the Boards entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

Legal Counsel Prosecuting Attorney Robert Sealby (Chelan County) and Prosecuting Attorney Sean Lewis (Douglas County) were also present.

The Executive Session was extended by 30 minutes. -Public Notified

2:27:45 PM The Boards returned to regular session

Board Discussion Continued

1. Veterans Services Discussion
 - Potential to combine veteran services from both counties into a single location
 - Ron Cridlebaugh and Jordyn Giulio to collaborate on developing a joint Veterans Services proposal
2. Olds Station Campus Update
3. Sports Plex Update
4. Roundtable

3:15 P.M. Recessed

The Board recessed and will reconvene in regular session on Tuesday, February 9, 2026, at 9:00 A.M.

Tuesday, February 10, 2026

8:00 A.M. Department Head & Elected Officials Meeting

Discussion:

1. ADA Web Compliance
2. Department Evacuation Plan Updates Needed

9:04:05 AM The Board reconvened in regular session

Commissioner Hawkins was excused from session.

9:04:52 AM Pathways Plan Presentation with Jeff Wilkens

11:36:50 AM Public Works Director Eric Pierson

Discussion:

1. Event Permit – Gran Fondo Leavenworth
2. Departmental Updates

9:39:38 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution #2026-24 Re: Franchise Agreement with the City of Leavenworth for Domestic Water and Sanitary Sewer Facilities of County Rights of Way
2. Approve Agreement with Frank Gurney, Inc. for Countywide Barrier Terminals 2025 Project, County Road Project 751 (CRP 751) 20260209-AGR-20
3. Resolution #2026-25 Re: Dryden Transfer Station Waste Transportation Agreement with Veneer Chip Transport, Inc.

9:41:16 AM Flood Control Zone District – District Administrator Eric Pierson

9:41:29 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Approve Washington State Military Department – Hazard Mitigation Grant Agreement Time Extension 20260209-GRT-6
2. Approve Washington State Military Department – Signature Authorization Form 20260209-CORR-1

9:47:34 AM Recessed

10:19:23 AM The Board returned to regular session

10:20:08 AM Community Development Director Deanna Walter

10:20:22 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners continued the public hearing regarding ZTA 25-248 Zoning Text Amendment to CCC Titles 12 & 14 to **February 24, 2026 at 10:15 a.m.** Motion carried unanimously. 20260209-PH-1

10:21:31 AM WORKSHOPS RE: 2026 Docket Workshop (Cont. 2/2/26)
20260209-PLN-2

11:03:00 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Consulting Party Invitation to the Confederated Tribes of the Colville Reservation Re: Chelan County Comprehensive Plan Update 20260209-CORR-2
2. Consulting Party Invitation to the Confederated Tribes and Bands of the Yakama Nation Re: Chelan County Comprehensive Plan Update 20260209-CORR-3

11:05:14 AM Continued Board Discussion

11:05:46 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Chelan County Opioid Abatement Funding Policies and Procedures 20260209-POL-1

11:06:52 AM Recessed

11:31:34 AM The Board returned to regular session

11:33:46 A.M. City of Chelan Mayor McCardle

11:48:33 AM Continued Board Discussion

11:55:43 AM Adjourned

The Board of County Commissioners adjourned until Tuesday, February 17th, 2026

Weekly Voucher Approval for Payment

Current Expense	\$ 1,173,316.53
Other Funds	\$ 1,874,974.03
Total all Funds	\$ 3,048,290.56